

AGREEMENT - TERMS AND CONDITIONS

This agreement is made on date ____ / ____ / ____.

BETWEEN: **Shree Sai Job Placements, Advt. & Consultancy Services** (Hereinafter to be referred to as "Shree Sai")

AND _____ (Hereinafter to be called "the Client") having its office address at _____.

Shree Sai introduces candidates to the Client on the understanding that if a candidate appointment is made, within 3 months of the introduction by Shree Sai, the following terms and conditions will apply: -

1. The Client undertakes to notify Shree Sai immediately upon agreeing to engage a Candidate introduced by Shree Sai and the terms of the engagement. The Client agrees and undertakes to pay Shree Sai a Placement Fee amounting to 50 percent of the decided Monthly Fixed Net salary amount as mentioned in Candidate's Appointment Letter or Wage Register.
2. Applicable GST would be charged on the placement fee as per the government rules (**Taxable Services: Manpower Recruitment Agency**).
3. The payment has to be made via cheque in favour of "Shree Sai Job Placement, Advt. & Consultancy Services".
4. An invoice will be sent to the Client through Registered Courier on the address provided by the client in this agreement upon commencement of employment and Placement Fee is payable within 30 days from the date of joining of the candidate.
5. Client is responsible for the correctness of the address provided by him. If incase client has changed his address, he/she needs to update the same to Shree Sai through proper channel & intimate immediately on doing so.
6. Introductions are confidential. If Shree Sai introduces a candidate that the client then introduces to another third party, who engage the Candidate on either a full time basis or as a contractor, the client agrees and undertakes to pay The Placement Fee.
7. Whilst every endeavor is made by Shree Sai to introduce satisfactory candidates to the Client, it is the responsibility of the Client to satisfy themselves of the suitability of an applicant before engaging them. If required, the Client may take references and arrange medical examinations prior to the appointment of the applicant. Shree Sai will provide help where possible to facilitate these processes.
8. If invoices are settled and due to any reason Candidate resigns within 90 days of joining then a free replacement for the same position will be provided on a condition that the left employee's consultancy payment is made by the client.

9. No variation in these Terms and Conditions may be made without prior written agreement from Shree Sai.
10. All solicitations are subjected to Aurangabad Jurisdiction only.

Accepted and Agreed:

Signed for and on behalf of: Shree Sai Job Placement, Advt. & Consultancy Services	Signed and Sealed for and on behalf of:
Authorized Officer: Abhijeet Ghodke Title/Position: MD & CEO Signature: Date:	Authorized Officer: Position: Manager Human Resource Signature: Date: